

Guam Board of Nurse Examiners

Thursday, July 11, 2024 at 3:00 PM

Join Zoom Meeting: <https://us06web.zoom.us/j/86067406022?pwd=RtRfCbeJlVcseuXcv29108XmVCGAl.1>

Meeting ID: 860 6740 6022; Passcode: 023745

MINUTES

Item	Discussion		Responsible Party	Reporting Timeframe	Status
I	Call to Order	Chaired by: Greg Woodward	Chair	1514	Called to Order
II	Proof of Publication	Guam Daily Post Ads and Public Portal; July 3 and July 9.	HPLO	1514	Confirmed
III	Roll Call	<p>GBNE Members: <i>Physically Present at HPLO:</i> None <i>Virtual Attendance:</i> <input checked="" type="checkbox"/> Greg Woodward, APRN-NPC, AOCNP, Chair <input checked="" type="checkbox"/> Anna Varghese, RN, DNP, Vice-Chair <input type="checkbox"/> Charlotte Huntsman, GMRC, Public Member <input type="checkbox"/> Philip John Calalo, DNP, RN, Secretary <input checked="" type="checkbox"/> Brenda Manzana, LPN, Member <input checked="" type="checkbox"/> Gia Ramos, RN, Treasurer <input checked="" type="checkbox"/> Margarita Gay</p> <p><i>Motion to adopt:</i> G. Woodward; 2nd: G. Ramos</p>	<p>Other Attendees: <i>Physically Present at HPLO:</i> Rosemary Carman-HPLO Danilo Bilong - HPLO Breanna Sablan, HPLO Dorothy Duenas, Member from GCC <i>Virtual Attendance:</i></p>	1515	Quorum Established
IV	Adoption of the Agenda	<i>Motion to adopt:</i> G. Woodward; 2 nd : G. Ramos	GBNE	1518	Unanimously Adopted
V	Approval of Minutes	Minutes dated 06/13/2024. <i>Motion to approve:</i> B. Manzana; 2 nd : G. Woodward.	GBNE	1519	Unanimously Approved
VI	Treasurer's Report	B. Sablan reported that she had sent a detailed report to the Board members, providing an overview of the fiscal years 2022, 2023, and 2024, which included a breakdown of collected revenues and the available balances for 2024. B. Sablan then suggested that the Board members review the report and, if there are any questions, address them at the next Board meeting.	G. Ramos	1520	No Report
VII	Committee Reports	Rules and Regulations (Proposed). No Report	GBNE	1522	Tabled
VIII	Nursing Education	<p>A. Associate Degree Nursing Program Proposal – GCC Regarding the Associate Degree Nursing Program Proposal for GCC, A. Varghese mentioned that a scheduled site visit is planned for July 25th for the new proposal. Consequently, they proposed to table both the GCC and UOG annual reports. <i>Motion to Table:</i> A. Varghese; 2nd: G. Woodward</p> <p>B. School of Nursing <i>Motion to Table:</i> A. Varghese; 2nd: G. Woodward.</p>	A. Varghese	1523	Site Visit was Scheduled and Report was Unanimously Tabled
IX	Administrator's	A. GBNE Complaints	A. Varghese	1525	Unanimously Tabled

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Report	<ol style="list-style-type: none"> GBNE-CO-20-007/1, 2, 3, 4, 6 & 7 Received 9/16/20. B. Sablan stated they are awaiting an award for a purchase order for an off-island expert. GBNE-CO-23-001. Received 4/3/23. Due to the absence of P. Calalo the case will be tabled. <i>Motion to Table: G. Woodard; 2nd: A. Varghese.</i> 	G Woodard		Tabled
	<p>B. Out of State Nursing Schools Since Z. Pecina attended a conference regarding this specific matter and is not present, the Board agreed to table this item. <i>Motion to Table: G. Woodard; 2nd: A. Varghese</i></p>	P. Calalo		Unanimously Tabled
X	<p>A. Reinstatement Application An update was provided by the HPLO, noting that they have created standard operating procedures, numbered as policies 13 and 13-1, which should have been shared with the Board members. These procedures serve as a valuable tool for Board members to use during investigations of disciplinary complaints within the office, outlining a step-by-step process. Additionally, a flow chart was provided to aid both new and current Board members in navigating the investigation stages. B. Sablan emphasized that these tools have been effective and adaptable across various boards, highlighting the importance of Board member input to ensure the provision of proper due process for licensees and applicants.</p>	HPLO	1529	Noted
	<p>B. Maravic Frasco M. Frasco provided a comprehensive presentation on ethics as a requirement of a remedy for a case, which was recently closed. Ms. Frasco explained that a code of ethics is a set of principles intended to guide professionals in conducting business with honesty and integrity. She outlined that a code of ethics document may detail an organization's mission and values, provide guidance on addressing problems, establish ethical principles based on the organization's core values, and define the standards to which professionals are held. Emphasizing that a code of ethics is non-negotiable, she highlighted that it represents the ethical obligations and duties of every individual entering the nursing profession. Ms. Frasco, stated the nursing code of ethics is foundational, reminding practicing nurses that patients have unique backgrounds and cultural needs. This understanding is crucial to ensure that all patients receive quality care without judgment. Ms. Frasco elaborated on the nine provisions that support statements in the nursing code of ethics, addressing key principles such as autonomy, self-determination, justice, beneficence, non-maleficence, and veracity. These provisions assert the ethical and moral foundation of the nursing profession.</p> <p>G. Woodard expressed appreciation to Ms. Frasco for her presentation. Ms. Frasco stated that she has learned from the event and will handle similar situations better in the future. Ms. Frasco stated that she did not intend to continue as a psychiatric nurse.</p> <p>Ms. Frasco inquired about the status of her license, mentioning that she received a suspension and something from the National Data Bank about a revocation. She explained her dire situation, being divorced and the sole supporter of herself and her daughter, and pleaded for the reinstatement of her</p>	GBNE		Unanimously Approved Reinstatement of License

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	<p>license, emphasizing that she has not committed serious errors like administering wrong medication or causing harm.</p> <p>B. Manzana acknowledged Ms. Frasco's situation and expressed sympathy, noting that she is sorry this reflection has been so emotional for Ms. Frasco.</p> <p>G. Woodard reviewed the findings and recommendations with Ms. Frasco, confirming that she has completed the \$250 fine and fulfilled the requirement of eight contact hours in ethics and four contact hours in documentation, which were submitted to HPLO. G. Woodard informed the Board that Ms. Frasco has met all the requirements set forth during her license suspension.</p> <p>G. Ramos also inquired about the revocation of Ms. Frasco's license, which Ms. Frasco confirmed was communicated through a certified letter from Virginia, possibly from the National Practitioner Data Bank (NPDB). Ms. Frasco mentioned she did not fully read the details of the letter due to its emotional impact.</p> <p>B. Manzana noted that there were two separate cases leading to Ms. Frasco's license suspension, which may explain the complexity of the situation. She suggested that the Board might need to table the discussion for further review and possibly share more background information in the next meeting.</p> <p>G. Ramos expressed concern about Ms. Frasco's unemployment during the review period and suggested considering a probationary license to allow Ms. Frasco to work while awaiting a final decision. B. Sablan confirmed that Ms. Frasco has met the requirements set by the Board, leaving the decision to the Board on whether to reinstate the license or continue the revocation.</p> <p><i>Motion to Reinstate License: G. Woodard; 2nd: G. Ramos.</i></p>			
<p>XI</p> <p>Announcements</p>	<p>Next Meeting will be August 8, 2024, at 3PM</p> <p>B. Manzana made mention of an upcoming initiative involving Air Force Reserve nurses and medical support providers, called Innovative Readiness Training. This initiative, scheduled for the last week of July, involves collaboration between the military and civilian healthcare providers to serve the community. G. Woodard asked for clarification on the initiative, and B. Manzana explained that it is a collaborative effort between the military and civilian sectors, focused on community outreach and support.</p> <p><i>Motion to Adjourn: G. Woodard; 2nd: B. Manzana.</i></p>	<p>GBNE</p>	<p>1617</p>	<p>Set Meeting Date</p> <p>Noted</p>
<p>XII</p> <p>Adjournment</p>	<p><i>Motion to Adjourn: G. Woodard; 2nd: B. Manzana.</i></p>	<p>GBNE</p>	<p>1620</p>	<p>Adjourned</p>

Minutes Drafted by: FLAME TREE Freedom Center, Inc. Date Submitted: 7/26/2024

Submitted by the GBNE Secretary: Date:

Approved by the GBNE with or without changes: Date:

Certified by or Attested by the Chairperson: *[Signature]* Date: 8/15/24